

TOWN OF TYNGSBOROUGH

Office of the Board of Selectmen

25 Bryant Lane

Tyngsborough, MA 01879

Tel: 978 649-2300 Ext. 100 Fax: 978 649-2320

APPROVED

Board of Selectmen Meeting Notice

Monday, April 30, 2012 at 6:00 P.M.

Community Room, Town Offices, 25 Bryant Lane

Members Present: Selectman Rick Reault, Selectman Robert Jackson, Selectwoman Elizabeth Coughlin, Selectman Allen Curseaden, Selectman Corliss Lambert

Staff Present: Michael Gilleberto, Admin Assistant Therese Gay

The listing of matters are those reasonable anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.

A Military Community Covenant signing will occur at 5:00 PM in the Community Room

The Board along with military dignitaries signed a Military Community Covenant.

1. 5:45 P. M. Work Session

A. Town Administrator's Contract

The Board discussed the Administrator's review in the work session see the attached work session minutes.

2. 6:00 PM Open Meeting/Pledge of Allegiance

The Chairman called the meeting to order. The Board was introduced, the Pledge to the Flag, and the Agenda was read by Selectwoman Elizabeth Coughlin, Clerk of the Board.

3. New Business

A. Town Administrator's Contract

The Board commented on the Town Administrator's work performance and has given him a high rating. The Chairman thanked the Administrator for all that he has done for the Board and the Town. He works extremely well and has a good working relation with the boards and employees everyone is comfortable working with him. Selectman Jackson commented on the spectacular job and is proud to have you as our Town Administrator, you are patient, smart you are everything we need thank you and I am very favorable to the contract extension. Selectwoman Coughlin reiterated what was said in the Work Session, the Town Administrator is #1, he is careful in his decisions and weights the results of how it will affect the employees and the town, I support him. Selectman Curseaden concurs with the Board. There is a learning curve because of difficult positions and I look forward to working with him. Selectman Lambert states that the Administrator has done a good job for us and the town. I was impressed with his performance during the two emergencies the Town experienced. He went above and beyond of what I expected of him. A good strong evaluation in a positive way and hopes he continues doing well in the future. The Board voted 5-0 on a motion by Selectwoman Coughlin, second by Selectman Jackson to approve the Town Administrator's contract subject to all approving and the contract to be signed next week. The Administrator thanked the Board for their comments and gives credits the Town Hall employees. He hopes it is a credit on what has been done.

B. 6:05 P.M. Liquor License Transfer, Location Change, Request – Li'l Lobster Boat Restaurant, 440 Middlesex Road from Bella Italia, 22 Pond View Place.

The Board voted 5-0 on a motion by Selectman Jackson, second by Selectman Lambert to open the hearing. Selectwoman Coughlin, Clerk of the Board read the legal notice as it appeared in a local publication. The Board voted 5-0 on a motion by Selectman Jackson, second by Selectman Lambert to waive the reading of the abutter's list. Attorney Nicosia came forward with the petitioner Mr. Jeremiah Varrier. Attorney Nicosia presented the petition to the Board. The petition is in order all forms have been completed, Mr. Varrier is TIP certified and has read all rules and regulations on the serving of alcohol. There no abutters to speak for or against the petition. The Board voted 5-0 on a motion by Selectwoman Coughlin, second by Selectman Curseaden to approve the request for the transfer of the Wine and Malt License to Li'l Lobster Boat Restaurant as submitted. The Board wished Mr. Varrier success with his business.

4. 7:00 P.M. Joint Meeting with Finance Committee

A. Review Annual and Special Town Meeting Warrant Articles (finance-related)

The Administrator gave a brief review of the ATM warrant articles starting with the first three articles are the standard articles the acceptance of the town reports and the appointment of officers not named in the election warrant. Articles 4 and 5 will be a budget discussion at the Tri-Board meeting scheduled for Thursday. The Board and Finance Committee are meeting to review articles 6 to 18. The Finance Committee does not make recommendations on non-monetary articles. The Chairman will read the articles and the Board and Committee will vote to recommend or not recommend.

Article 6. To see if the Town will vote to appropriate by transfer from Free Cash the sum of \$516,977 to be expended by the Board of Selectmen to be used to stabilize the tax rate for Fiscal Year 2013, or take any other action relative thereto.

Submitted by: Board of Selectmen

The Finance Committee voted 3-0-0 on a motion by Member Mullin, second by Member Mellen to recommend this article.

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to place this article on the warrant.

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to recommend this article.

Discussion: The process to look at other areas for transfers has started. The Town Administrator, Town Accountant and the Town Treasurer have looked at other line items that could be used to compensate. The Finance Committee did their due diligent to review and to move forward.

Article 7. To see if the Town will vote to appropriate by transfer from the Capital Asset Stabilization Fund a sum to be expended by the Board of Selectmen to be used to stabilize the tax rate for Fiscal Year 2013, or take any other action relative thereto.

Submitted by: Capital Asset Management Committee

This article is a place holder as the Capital Asset Management Committee has not met. This article could be withdrawn on town meeting floor.

The Finance Committee did not vote on this article this evening.

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to place this article on the warrant.

The Board of Selectmen voted 5-0 on a motion by Selectman Curseaden, second by Selectman Jackson to recommend this article.

Article 8. To see if the Town will vote to appropriate by transfer from the Billboard Stabilization Fund the sum of \$20,000.00 to be expended by the Board of Selectmen to be used to stabilize the tax rate for Fiscal Year 2013 by funding recreational, public safety, or other public purposes, or take any other action relative thereto.

Submitted by: Board of Selectmen

The Finance Committee voted 3-0-0 on a motion by Member Mullin, second by Member Mellen to recommend this article.

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to place this article on the warrant.

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to recommend this article.

Article 9. To see if the Town will vote to accept MGL Chapter 32B Section 20, which authorizes the establishment of a separate fund, known as an Other Post-Employment Benefits Liability Trust Fund, to reduce the unfunded liability of health care and other post-employment benefits for which the Town of Tyngsborough is obligated, or take any other action relative thereto.

Submitted by: Board of Selectmen

The Finance Committee voted 3-0-0 on a motion by Member Mullin, second by Member Mellen to recommend this article.

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to place this article on the warrant.

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to recommend this article.

Article 10. To see if the Town will vote to raise and appropriate the sum of \$25,000 to the Other Post-Employment Benefits Liability Trust Fund, established under the provisions of MGL Chapter 32B Section 20, for the purpose of funding health care and other post-employment benefits, or take any other action relative thereto.

Submitted by: Board of Selectmen

The Finance Committee voted 3-0-0 on a motion by Member Mullin, second by Member Mellen to recommend this article.

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to place this article on the warrant.

The Board of Selectmen The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to recommend this article.

Article 11. To see if the Town will vote to transfer the current balance of \$15,444.80, plus quarterly net earnings, in the Unfunded Pension Liability Trust Fund to the Other Post Employment Benefits Liability Trust Fund, established under the provisions of MGL Chapter 32B Section 20, for the purpose of funding health care and other post employment benefits, or take any other action relative thereto.

Submitted by: Board of Selectmen

The Finance Committee voted 3-0-0 on a motion by Member Mullin, second by Member Mellen to recommend this article.

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to place this article on the warrant.

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to recommend this article.

Article 12. To see if the Town will vote to raise and appropriate the sum of \$25,000 to a special purpose Compensated Absence Fund, for the purpose of funding the future payment of accrued liabilities for compensated absences due any Town employee upon the termination of such employee's employment, or take any other action relative thereto.

Submitted by: Board of Selectmen

The Finance Committee voted 3-0-0 on a motion by Member Mullin, second by Member Mellen to recommend this article.

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to place this article on the warrant.

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to recommend this article.

Article 13. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money, to be expended by the Sewer Commission, to operate the Sewer Enterprise for Fiscal Year 2013 as follows:

That the following sums be appropriated:

Salaries	\$ 231,279.00
Expenses	\$ 599,800.00
Capital outlay	\$ 326,043.00
Debt	\$ <u>75,451.00</u>
Subtotal	\$ 1,232,573.00

And that \$ 1,232,573.00 be raised as follows:

Department receipts	\$ 963,724.34
Capital Reserve Account	\$ <u>268,848.66</u>
Total	\$ 1,232,573.00

Or take any other action relative thereto.

Submitted by: Sewer Commissioners

Mr. Jeffrey Hannaford, Chairman of the Sewer Commission presented the Sewer Department's budget, he submitted a budget report to the Board this evening and reviewed it with the Board and Finance Committee

The Finance Committee voted 3-0-0 on a motion by Member Mullin, second by Member Mellen to recommend this article.

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to place this article on the warrant.

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to recommend this article.

Article 14. To see if the Town will vote that the following sums be appropriated or reserved from estimated annual revenues of the Community Preservation Fund for fiscal year 2013, with each item to be considered a separate appropriation, for the payment of administrative expenses of the Community Preservation Committee, debt service, community preservation projects, and all other necessary and proper expenses.

Appropriations

Administrative Expenses	\$ 28,000.00
Long-Term Debt Service (Long Pond)	\$ 54,194.00
Lake Mascuppic Weed Control Program	\$ 6,000.00
ST Debt Interest on 1 yr. (Old Town Hall)	\$ <u>75,000.00</u>
	\$163,194.00

Reserves

To Reserve for Historic Preservation	\$ 56,539.00
To Reserve for Affordable Housing	\$ 56,539.00
To Reserve for Open Space	\$ <u>56,539.00</u>
FY13 Budgeted Reserve	\$169,617.00
Total	\$332,811.00

Or take any other action relative thereto.

Submitted by: Community Preservation Committee

The Finance Committee voted 3-0-0 on a motion by Member Mullin, second by Member Mellen to recommend this article.

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to place this article on the warrant.

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to recommend this article.

Article 15. To see if the Town will vote to certify the Chapter 90 apportionment for Fiscal Year 2013 of \$354,416.00 as an available fund to be expended by the Board of Selectmen, or take any other action relative thereto.

Submitted by: Board of Selectmen

The Finance Committee voted 3-0-0 on a motion by Member Mullin, second by Member Mellen to recommend this article.

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to place this article on the warrant.

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to recommend this article.

Article 16. To see if the Town will vote to authorize pursuant to the authority granted under Massachusetts General Laws Chapter 44, Section 53E½ the following revolving funds for the purpose of receiving fees and making disbursements in connection with the duties of the following town entities or as so specified below, and that any surplus revenue accumulated in

FY 2012 and FY 2013 shall remain in the revolving accounts for each of the following town entities.

<u>Fund</u>	<u>Programs & Purposes</u>	<u>Departmental Receipts</u>	<u>Authorization</u>	<u>Maximum Annual Expenditure</u>
Fire Department	Fire programs and materials	Hazmat fees	Board of Fire Engineers or designee	\$20,000.00
Recreation Committee	Recreational programs and activities	Fees collected from participants	Board of Selectmen or designee	\$120,000.00
School Field Use Committee	Field maintenance	Field use fees	School Field Use Committee or designee	\$10,000.00
Recycling Committee	Recycling programs and materials	Fees collected from participants	Board of Health or designee	\$ 7,000.00
Board of Health	Collection and disposal of bulky items and appliances	Fees collected from participants	Board of Health or designee	\$30,000.00

Board of Health	Reimbursement program for Medicare Plan members	Medicare reimbursements	Board of Health or designee	\$ 6,000.00
Conservation Commission	Conservation Commission activities	Fees from local Wetland Protection By-law	Conservation Commission or designee	\$ 5,000.00
Sealer of Weights and Measures	Inspection activities	Fees collected from participants	Sealer of Weights and Measures or designee	\$ 3,000.00

Or take any other action relative thereto.

Submitted by: Town Entities as shown

The Finance Committee voted 3-0-0 on a motion by Member Mullin, second by Member Mellen to recommend this article.

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to place this article on the warrant.

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to recommend this article.

Article 17. To see if the Town will vote to authorize the Board of Selectmen to enter into Lease/Purchase Agreements up to five years to purchase equipment for Town Departments. Said contracts shall be subject to annual appropriations, or take any other action relative thereto.

Submitted by: Board of Selectmen

The Finance Committee voted 3-0-0 on a motion by Member Mullin, second by Member Mellen to recommend this article.

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to place this article on the warrant.

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to recommend this article.

Article 18. To see if the Town will vote to accept Massachusetts General Laws Chapter 59 Section 5, clause fifty-fourth, added by Chapter 159 Section 114 of the Acts of 2000, and to see if the Town will vote to establish a minimum fair cash value of \$1,001 required for Personal Property accounts to be taxed, to become effective fiscal year 2013; or take any other action relative thereto.

Submitted by: Board of Assessors

The Finance Committee voted 3-0-0 on a motion by Member Mullin, second by Member Mellen to recommend this article.

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to place this article on the warrant.

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to recommend this article.

The Finance Committee after reviewing and voting to recommend all monetary articles for the Annual Town Meeting voted 3-0-0 on a motion by Selectman Mullin, second by Selectman Mellen to adjourn their meeting at 8:35 PM.

5. Old Business

A. Review Annual and Special Town Meeting Warrant Articles (remaining)

Article 19. To see if the Town will vote to accept St. Mary Lane as a public way as laid out by the Board of Selectmen and shown on a plan of land entitled "Street Acceptance Plan, St. Mary Lane, Tyngsborough, MA" and "As-Built Roadway Plan and Profile, St. Mary Lane, Tyngsborough, MA" prepared for David Trahan and Dennis Page, by LandTech Consultants, with survey provided by LandTech Consultants dated March 16, 2012, provided that such acceptance is made without cost to the Town and that such appropriate waivers, releases, easements, or other conveyances are obtained from the abutters and others as may be required by the Board of Selectmen acting with the advice of the Planning Board, or take any other action relative thereto. Submitted by: Planning Board

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to place this article on the warrant.

Article 20. To see if the Town will vote to amend the Zoning Map with regard to a certain parcel of land and improvements thereon located at 257 Middlesex Road, Tyngsborough, Massachusetts 01879 and more particularly described in a deed recorded at Book 12910, page 132 and recorded in the Middlesex North District Registry of Deeds on March 26, 2002 from B2 to B3. The property is also identified as Map 20, Lot 47 on the Tyngsborough Tax Assessor's Maps. The property is currently owned by Robert Khouzami, Trustee of the Tyngsboro Realty Trust and it contains approximately 13,340 square feet of land more or less, or take any other action relative thereto. Submitted by: Citizens' Petition

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to place this article on the warrant.

Article 21. To see if the Town will vote to amend the Zoning Map with regard to two (2) certain parcels of contiguous land with buildings thereon, situated on the westerly side of Pawtucket Boulevard and the easterly side of the Merrimack River and more fully described in a deed recorded at Book 3228, page 92 dated October 28, 1985 recorded in the Middlesex North Registry of Deeds from R1 to B2. Said parcels are commonly known as 1 and 11 Pawtucket Boulevard, Tyngsborough, Massachusetts 01879 and are currently owned by National Carpet Centers of New England, Inc. They are also identified as Tyngsborough Assessors' Map 20, Block 84, Lot 0 and Map 20, Block 85, Lot 0 and contain an approximate total of 44,126.28 square feet of land, or take any other action relative thereto. Submitted By: Citizens' Petition

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to place this article on the warrant.

Article 22. To see if the Town will vote to elect, under provisions of M.G.L.A. Chapter 41, Section 63 and 64, a Road Commission for the Town of Tyngsborough, or take any action in relation thereto.

Submitted by Citizens' Petition

The Board of Selectmen voted 5-0 on a motion by Selectman Jackson, second by Selectman Curseaden to place this article on the warrant.

B. Chapter 90 Road Construction Projects

The Board received a list of project to complete this summer from Highway Forman James Hustins, on that list was Chestnut Road, Groton Road and the culvert on Sherburne Avenue after a brief discussion the Board voted 5-0 on a motion by Selectman Jackson, second by Selectwoman Coughlin to approve the three projects as submitted and read.

C. Senior Tax Work-Off Program - Appointments

The Clerk of the Board read the list of the names of senior citizens that have submitted their applications. The Board voted 5-0 on a motion by Selectwoman Coughlin, second by Selectman Jackson to appoint the seniors to the senior tax work off program as read.

6. Citizen/Business Time - No one came forward this evening.

Citizens or business owners may contact the Office of the Selectmen to request to address the Selectmen during citizen/business time. Citizens or business owners who have not contacted the Office of the Selectmen in advance may address the Board of Selectmen on matters of interest to the public for not more than five (5) minutes.

7. Correspondence

A list of correspondence will be included with approved meeting minutes per the requirements of the Massachusetts Open Meeting Law and may be posted online at www.tyngsboroughma.gov. Copies of correspondence may be requested from the Office of the Board of Selectmen.

The Board voted 5-0 on a motion by Selectman Jackson, second by Selectman Lambert to waive the reading of the correspondence, to forgo the Selectmen's notes and the Town Administrator's notes.

8. Selectmen's Reports – No Selectmen's notes this evening.

- Selectman Coughlin – Energy & Environmental Affairs /Licenses /Insp/Util/Transportation/Base Compact
- Selectman Reault – Northern Middlesex Council Of Government
- Selectman Jackson – Street Acceptance/Roads
- Selectman Curseaden – Technology, Pawtucket Blvd Project, Abandoned Homes
- Selectman Lambert -

9. Town Administrator's Reports – No Town Administrator's note this evening.

- Response to Selectmen's Requests
- Budget
- Departmental Information
- Contracting/Procurement
- Other

10. 9:00 PM Executive Session

The board may move to go into executive session to discuss strategy with respect to collective bargaining, litigation, or exempt negotiations if an open meeting may have a detrimental effect on such subject matters.

- Collective Bargaining

The Board voted on a motion by Selectman Jackson, second by Selectman Lambert to enter into Executive Session to discuss, Exemption 1 the discipline of an employee, as an open meeting may have a detrimental effect on such subject matter and to return to open session only to adjourn.

Roll Call Vote: Selectman Lambert, yes; Selectman Curseaden, yes; Selectwoman Coughlin, yes; Selectman Jackson, yes; Selectman Reault, yes.

The Board entered into executive session at 9:15 P.M.

The Board exited Executive Session and returned to open session to adjourn at 11:31 PM

11. Adjournment

The Board voted 4-0 on a motion by Selectman Jackson, second by Selectman Lambert to adjourn the meeting. The meeting adjourned at 11:31 PM.

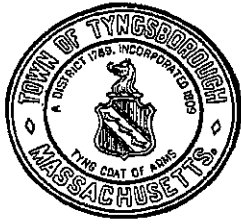
Respectfully Submitted by


Therese Gay
Admin Assistant

Approved on May 14, 2012

Board of Selectmen Correspondence - Week of April 27, 2012

Date	Author	Subject	In Packet?
4/24/2012	Planning Board	Hearing Notice	4/27/2012
4/10/2012	MVEDC	Annual Meeting Notice	4/27/2012
4/9/2012	Tyngsboro Sports Center	Update MMA	4/27/2012
4/20/2012	Public Health Forum	Meeting Date	4/27/2012
4/10/2012	Veterans' / Agent	Memorial Day Parade Schedule	4/27/2012
4/17/2012	State Senator	Chapter 90 Funds	4/27/2012
4/17/2012	State Senator	Local Aid	4/27/2012
4/27/2012	Town Counsel	Information	4/27/2012
4/23/2012	Town Counsel	Street Acceptance Procedures	4/27/2012
4/9/2012	Legal Counsel	Information	4/27/2012
4/27/2012	Greater Lowell Technical High School	Meeting Date	4/27/2012
4/26/2012	Dept. State Treasurer	Public Notice	4/27/2012
4/27/2012	Resident	Message	4/27/2012
4/27/2012	Resident	Information	4/27/2012
4/27/2012	DEP	Storage Tank Info	4/27/2012
4/23/2012	MIA	Reward Credits	4/27/2012
4/19/2012	School Committee	Minutes	4/27/2012
4/23/2012	OSD	Expo Info	4/27/2012
4/24/2012	UMASS Univ	Commencement Date	4/27/2012
4/24/2012	Town of Lunenburg	Information	4/27/2012
4/26/2012	HalfMoon LLC	Meeting Date	4/27/2012
4/26/2012	Verizon	Annual Filing	4/27/2012
4/17/2012	Verizon	Annual Complaint Filing	4/27/2012
4/10/2012	XFINITY	Information	4/27/2012
4/10/2012	AKUITY	Information	4/27/2012
4/23/2012	COOK	Information	4/27/2012
4/17/2012	National Telecom	Information	4/27/2012
4/17/2012	Cobalt	Information	4/27/2012



TOWN OF TYNGSBOROUGH

Office of the Board of Selectmen

25 Bryant Lane

Tyngsborough, MA 01879

Tel: 978 649-2300 Ext. 100 Fax: 978 649-2320

Board of Selectmen Meeting Notice

Monday, April 30, 2012 at 6:00 P.M.

Community Room, Town Offices, 25 Bryant Lane

The listing of matters are those reasonable anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.

A Military Community Covenant signing will occur at 5:00 PM in the Community Room

1. 5:45 P. M. Work Session

A. Town Administrator's Contract

2. 6:00 PM Open Meeting/Pledge of Allegiance

3. New Business

A. Town Administrator's Contract

B. 6:05 P.M. Liquor License Transfer, Location Change, Request – Li'l Lobster Boat Restaurant, 440 Middlesex Road from Bella Italia, 22 Pond View Place.

4. 7:00 P.M. Joint Meeting with Finance Committee

A. Review Annual and Special Town Meeting Warrant Articles (finance-related)

5. Old Business

A. Review Annual and Special Town Meeting Warrant Articles (remaining)

B. Chapter 90 Road Construction Projects

C. Senior Tax Work-Off Program - Appointments

6. Citizen/Business Time

Citizens or business owners may contact the Office of the Selectmen to request to address the Selectmen during citizen/business time. Citizens or business owners who have not contacted the Office of the Selectmen in advance may address the Board of Selectmen on matters of interest to the public for not more than five (5) minutes.

7. Correspondence

A list of correspondence will be included with approved meeting minutes per the requirements of the Massachusetts Open Meeting Law and may be posted online at www.tyngsboroughma.gov. Copies of correspondence may be requested from the Office of the Board of Selectmen.

8. Selectmen's Reports

- Selectman Coughlin – Energy & Environmental Affairs /Licenses /Insp/Util/Transportation/Base Compact
- Selectman Reault – Northern Middlesex Council Of Government
- Selectman Jackson – Street Acceptance/Roads
- Selectman Curseaden – Technology, Pawtucket Blvd Project, Abandoned Homes
- Selectman Lambert -

9. Town Administrator's Reports

- Response to Selectmen's Requests
- Budget
- Departmental Information
- Contracting/Procurement
- Other

10. Work Session (if needed)

11. 9:00 PM Executive Session

The board may move to go into executive session to discuss strategy with respect to collective bargaining, litigation, or exempt negotiations if an open meeting may have a detrimental effect on such subject matters.

- Collective Bargaining

12. Adjournment

Future Meetings

Tri-Board Meeting Thursday, May 3, 2012 at 7:00 PM at the Town Offices (Pending)

Selectmen's Meeting Monday, May 14, 2012 at 6:00 PM at the Town Offices

Selectmen's Meeting Tuesday, May 15, 2012 at 6:30 PM at Tyngsborough Elementary School

Annual and Special Town Meeting Tuesday, May 15, 2012 at 7:00 PM at Tyngsborough Elementary School

Selectmen's Meeting Monday, May 21, 2012 at 6:00 PM at the Town Offices

****Monday, May 28, 2012 Town Offices Closed in Observance of Memorial Day**